

City of Lawton Tattoo & Body Piercing Reopening Guidelines & Requirements

as adapted from the
**Oklahoma State Department of Health
COVID-19 Tattoo and Body Piercing Reopening Guidance**

Tattoo and Body Piercing establishments may reopen beginning May 1, 2020, if they adhere to CDC recommended social distancing and sanitation protocols and the additional guidance and requirements listed herein.

The State of Oklahoma's Employer Guidance for Oklahoma's Open Up and Recover Safely Plan for Tattoo and Body Piercing establishments scheduled to take effect on May 1, 2020, are hereby adopted, except as modified herein. It is expressly provided that in all cases of conflict between provisions of the City of Lawton and those provisions included in the Order of the Governor, as thereafter amended, the more restrictive/safer shall apply.

Please note that these are the minimum requirements at this time; Tattoo and Body Piercing establishments may implement other safety protocol and procedures to support these requirements. It should also be noted that all required safety measures and requirements must be in place at the time of opening.

Reopening guidelines/requirements:

- **Appointments-** Establishments shall see clients by appointment only and should consider using telephone, text messaging, or online scheduling to establish appointments. If 6-foot social distancing in waiting areas cannot be maintained, clients shall wait outside the establishment until the licensee is ready to serve them. Advise clients that the shop is limiting guests inside the establishment to only those individuals that are receiving services, all other individuals shall wait outside the establishment.
- **Establishments that work with walk in traffic only-** A number system or some type of check in system for customers shall be established. Clients can have numbers available for pick up at the door or just inside the establishment so clients can maintain social distancing guidelines while waiting outside by either remaining in vehicles or keeping recommended spacing outside. Artists can notify customers by displaying or notifying the waiting customers of the next number being served when the licensee is ready.
- **Distancing** – It is acknowledged that social distancing recommendations of 6 feet cannot be met in the actual service itself, however; the following distancing measures can be instituted to reduce risk:
 - o Spacing between clients/client booths in the shop should be at least six feet at all times and employees shall work to maintain social distancing to the extent possible at all times. Establishments shall consider additional spacing between chairs, divider shields, and/or alternate work schedules to accomplish this.

- **Masks** – Establishment employees and clients shall wear facemasks to the extent possible during services. It is recommended that piercing and tattooing of mouth/nose area be suspended until Phase 3 of State of Oklahoma guidelines for reopening of businesses is begun.
- **Gloves**- Continue proper glove use while administering services, with special attention to hand washing after removal.
- Inform customers to refrain from visiting the establishment if they feel sick, have been exposed to someone with COVID-19, or are exhibiting any COVID-19 symptoms.
- Screen/question customers and employees for symptoms – cough, fever, trouble breathing, or having had contact with someone with COVID-19 symptoms or someone who has tested positive for COVID-19. (See example employee screening questions here: lawtonok.gov/sites/default/files/publications/2020-04/COVID-19%20Screening%20Questions%20%283%29.pdf)

Cleaning/Disinfecting/Sanitizing

- Follow cleaning guidelines (procedures and products) listed through the CDC and/or OSDH.
- Increase cleaning of frequently touched surfaces (tables, art books, restrooms, doors, chair seats and backs, arm rests, etc.) in accordance with the CDC recommendations.
- Limit or remove use of reused customer items (magazines, service menus, etc.) Disposable or single use items preferred.
- Clean, disinfect, or discard items such as linens and towels in a closed container immediately after use.
- Launder all linens and towels in hot soapy water and dry completely at the warmest temperature (till they are hot to the touch) allowed. Store clean linens in an enclosed cabinet or closed container. Store all used/dirty linens in an enclosed container
- Provide hand sanitizer or sanitizing wipes at all stations and/or points of transaction for clients.
- Clean and disinfect ALL restroom surfaces including floors, sinks and toilet bowls. Store paper products in a closed cabinet. Place trash can near to the door or within reach of the door. Remove anything that does not have to be in the restrooms.

Employees:

- Increased washing of hands with soap and water for at least 20 seconds.
- Remind employees to cover coughs and sneezes and use a tissue when possible. Also follow with an immediate hand wash of at least 20 seconds.
- Avoid touching eyes, nose, mouth or facemask (if applicable).

- Employees of Tattoo and Body Piercing establishments shall have their temperature taken with a touchless infrared thermometer prior to shifts each day. Employees with a temperature above 100.4°F shall be sent home until they have no fever and no evidence of COVID-19 symptoms.
- Workers who have symptoms should not return to work until they are symptom free. (Current guidance is free of symptoms for 72 hours.)

Employers:

- Tattoo and Body Piercing establishments shall use a touchless infrared thermometer to check the temperature of employees each day. Employees with a temperature above 100.4°F shall be sent home until they have no fever and no evidence of COVID-19 symptoms.
- Remove or limit use of high-risk staff (Age 65+, immunocompromised).
- Ensure that your sick leave policies are flexible and consistent with public health guidance and that employees are aware of these policies.
- If an employee is confirmed to have COVID-19, employers should inform fellow employees of their possible exposure to COVID-19 in the workplace but maintain confidentiality as required by the Americans with Disabilities Act (ADA). Employees exposed to a coworker with confirmed COVID-19 should refer to CDC guidance for how to conduct a risk assessment of their potential exposure. Additional information here.
- Recent clients of any artist confirmed to have COVID-19 shall also be notified about possible exposure as soon as possible, while maintaining the aforementioned confidentiality requirements.
- Cross-train personnel to perform essential functions so that the workplace is able to operate even if key staff members are absent. Additional information here.
- If there is a universal point of transaction or front counter area, the installment of a sneeze guard is required.
- Social distancing signage is required to be placed at the entry point of the facility: lawtonok.gov/sites/default/files/publications/2020-04/Social%20Distancing%20poster.pdf

With your help we can safely and successfully navigate Phase II of the Open Safe and Recover Safely Plan and look forward to Phase III.

Revised May 15, 2020